

Museum Committee Agenda

Monday, 9 March 2020 at 2.30 pm

Council Chamber, Muriel Matters House, Breeds Place, Hastings, TN34 3UY.
Please enter the building via the Tourist Information Centre entrance.

For further information, please contact Democratic Services on 01424 451484 or email:
democraticservices@hastings.gov.uk

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Agenda Item 3 Public Document Pack

MUSEUM COMMITTEE

9 SEPTEMBER 2019

Present: Councillors Forward (Chair), O'Callaghan (Vice-Chair), Levane, Patmore, Sinden and Museum Association Representatives Ms Barrett, Mr Dudman, Mr Peak and Mrs Purdey

1. APOLOGIES FOR ABSENCE

Apologies were received for Councillor K Beaney and Ms Farley-Green.

2. DECLARATIONS OF INTEREST

None.

3. MINUTES OF THE PREVIOUS MEETING

RESOLVED – That the minutes of the meeting held on 11 March 2019 be approved as a true record.

4. MUSEUM UPDATE REPORT

The Museum and Cultural Development Manager presented a report to update the Committee on the museum's work since the last formal meeting.

The museum enjoyed a good first quarter in 2019. The Easter Holiday period was very busy, with the 'Chick Trail' proving especially popular with families. The LEGO® events over the summer have been extremely popular. The bookable events, LEGO® Museum Minis and LEGO® Makers, were all fully booked and additional sessions were added because of the demand. The LEGO® Explorers Trail has been extremely well received by families.

The museum has been shortlisted for two national awards this year. The first shortlisting was by Kids in Museums for their Family Friendly Museum Award 2019 in the small museum category; the second award is from Days Out With The Kids for their 2019 Family Favourites Award for Best Educational Day Out in London & South East.

In addition to the shortlisting, the museum has continued to perform well on review sites. This year the museum received a 'Hall of Fame' certificate from TripAdvisor for being a top attraction for the past five years.

The Museums Association has added an excursion to Hastings to their Annual Conference programme. The visit includes time at the museum to see the work that has been happening at the museum over the past year. This is good recognition from within the museum sector and a sign that the museum's profile is rising.

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9 SEPTEMBER 2019

The Museum and Cultural Development Manager confirmed that the museum had achieved the annual target for school engagement and reached every school in the borough this year.

In response to a question regarding the recruitment of volunteers the Museum and Cultural Development Manager confirmed that volunteers are recruited in line with the recruitment policy agreed at the last committee meeting.

The Chair asked that a press release be produced celebrating the increase in visitor numbers and school engagement.

RESOLVED (unanimously):

To accept this report and recommend approval by Cabinet.

5. COLLECTIONS REPORT

The Museum and Cultural Development Manager presented a report to update the committee on collections care, access, acquisitions, loans and objects being considered for rationalisation.

Collections care work has been slowed by the staff changeover. However, a number of improvements have been made to the organisation of the Local Studies Room including the addition of more bookcases. 25 taxidermy specimens have been cleaned, photographed and been entered on to the Modes collection database as part of the preparations for *Wunderkammer: Hastings Curiosities*. The World Culture's spears and weapons collections of around 60 items have been repacked, stored and documented – improving their general condition by replacing their packaging with conservation standard inert materials.

A new Integrated Pest Management system has been implemented across the museum. This allows us to track environmental conditions through the presence of pests.

Since March the curators have received 66 enquires related to the collections and the Local Studies Room has continued to welcome a steady stream of researchers.

The Museum and Cultural Development Manager updated the committee on a number of objects identified for rationalisation. The objects were identified in line with the Collections Development Policy, contained within the Collections Management Framework.

The committee discussed the items identified for rationalisation and suggested other museums which may be interested in adding them to their collection. The Museum and Cultural Development Manager thanked the committee for their advice.

In response to a question regarding the 80th anniversary of the beginning of the Second World War the Museum and Cultural Development Manager confirmed that there will be discussions regarding this over the coming weeks.

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RESOLVED (unanimously):

To accept this report and recommend approval by Cabinet.

(The Chair declared the meeting closed at. 3.35 pm)

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Agenda Item 5



Report To: Museum Committee

Date of Meeting: Monday, 9 March 2020

Report Title: Museum Update Report

Report By: Damian Etherington, Museum and Cultural Development Manager

Key Decision: N

Classification:

Purpose of Report

To update the committee on the museum's work since the last formal meeting

Recommendation(s)

1. To accept this report and recommend approval by Cabinet.

Reasons for Recommendations

Introduction

1. This report summaries the work of the museum since the last formal Museum Committee meeting. It includes an update from the last informal meeting in November.

Informal Meeting Update

1. The last informal meeting of the Museum Committee took place on 25th November 2019, at Hastings Museum & Art Gallery. The committee met with the Museum and Cultural Development Manager and were updated on the museum's plans.
2. The Committee discussed a request from Tate Britain for HASMG:2006.17 *Hastings; Fishmarket on the Sands, Early Morning* by JMW Turner (1775-1851). The request was declined. The committee had concerns about the potential for light damage caused by having the work on public show.
3. Future exhibition plans for 2020 were discussed. They include, *Hastings Open 2020* an open submission exhibition for UK and international artists. A guest panel of art experts will curate the exhibition and will run from May until July. In the summer, an exhibition in partnership with Cabaret Mechanical Theatre will run from July until November. The final collections exhibition of the year will look at human impact on the planet and issues connected to consumerism and colonialism. It will run from November 2020 and into 2021.
4. Plans to display more of the collections were discussed. This was focused on creating a new area for local history and a permanent art gallery space. Both of which will be in the ground floor of the extension.
5. An update was given on external funding. The Museums and Schools project funding has been extended until 2021 by Arts Council England. The museum's application to the Weston Loan Programme was successful. £25,000 was given to improve lighting and buy new display cases. The Esmée Fairbairn Collections Fund will be reopening for application in January 2020. Depending on the funding criteria the museum is hoping to develop an application. The museum is also hoping to apply to the Art Fund's Conservation Grant for the Durbar hall banquettes.

Performance

6. The museum's visitor figures are above expectations. Over the Christmas holiday the Christmas Presents, Relaxed Early Opening and Open Draw events brought in a steady stream of visitors. The February Holiday has proven to be popular; the Planetarium and LEGO® events were sold out. The museum has started using Eventbrite to manage expectations and visitor numbers for event days due to increasing numbers.

Visitors	Q1	Q2	Q3	Q4	Total
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Actual	17,644	20,587	13,444		51,675
Target	11,000	14,000	9,500	11,000	45,000
Previous Year	10,457	13,764	8,757	12,627	45,605

7. The museum has exceeded its income target for the first time in three years. However, it has not yet shown consistent growth in earned income in all areas.
8. There were seven ceremonies 2019, a reduction on previous years. There are currently ten booked for 2020, which is encouraging. The museum's wedding licence was also recently renewed this year.
9. The Museum Futures programme is now underway. 17 local young people were invited to group interview which was reduced to six for a final interview. The successful candidate, Rowan Law, started in January and will be with us for a year. He is currently supporting the curators and volunteers on *Wunderkammer*. He is also working on visitor evaluation feedback and a digital income project. He is attending regular training days with the wider Museum Futures cohort across the UK. He is undertaking on-the-job training for a qualification in Cultural Heritage as well.
10. The museum has partnered with Gamar Ltd, a software development company that specialises in play and creative augmented reality experiences. The Gamar Collaboration Project will see the development of digital trails for the public to hire. The project is fully externally funded and is free to the museum. Gamar are covering the costs of the platform, content creation, smart devices, charging station, installation and maintenance; totalling at least £45,000 of in-kind support. The revenue generated from the hires will be split between the museum and Gamar.
11. The museum has been awarded £44,500 from Arts Council England for *What's in the Box?* - a collection-based community engagement project. Over the next two years the museum will be working with East Sussex home education, LGBTQ+ and refugee community groups. They will be documenting and reviewing the collection and developing co-curated exhibitions. The project will make the museum accessible to non-traditional audiences and create opportunities for collaboration between local communities.
12. The museum has been working with the Universities of Kent and East Anglia on their Arts & Humanities Research Council-funded project *Beyond the Spectacle: Native North American Presence in Britain*. The project is looking at the ways Native American visitors to Britain interact with collections. The aim is to provide both an academic overview of the subject and practical advice to museums. The museum is working with the project team to develop guidelines for UK museums to use when supporting visits by Indigenous people.
13. The Collections and Engagement team have also been working with Eastview Housing. They have been developing and delivering workshops for local adults with Special Education

Needs. Each session has been inspired by the collections, and feature object handling and creative activities.

14. Hastings Museum hosted Playwright-in-Residence, Billie Cheney, for six weeks in October and November 2019. Billie was a final year student studying Drama, Applied Theatre and Education at the Central School for Speech and Drama. Over the six weeks, Billie immersed herself in the day to day workings of the museum, researched and designed resources, supported workshops and was inspired to write a play based on her experience. This play was presented at a rehearsed reading at the Central School for Speech and Drama in December.

Programming

15. The current exhibition *Wunderkammer: Hastings Curiosities* opened on 7 December 2019 and will run until 18 April 2020. It brings together over 290 objects from all collection areas. It has been visited by over 11,000 visitors so far. The exhibition is being accompanied by a volunteer and events programme. It has received positive reviews from visitors and favourable coverage in the press. We are grateful to Blackshed Gallery for framing artworks and to Hastings Contemporary and De La War Pavilion for supplying the plinths and case covers used in the exhibition.
16. Our next exhibition, *Hastings Open 2020* (5 May 2020 – 5 July 2020) is the museum's first open submission exhibition. Digital submissions closed at the end of February and the final selection will be complete by early April. *Hastings Open* has attracted entries from as far afield as Japan, Indonesia and America. We would like to thank the judges, Phoebe Cripps, Lucy Walker, Kate Adams, Patrick Adam Jones and Kenton Lowe for their help and support.
17. The summer exhibition is *Ingenious Contraptions* (18 July 2020 – 1 November 2020). The exhibition brings together automata from Cabaret Mechanical Theatre's collection and objects from the museum collection. It is a fun, entertaining and engaging exhibition for families and for those who have an interest and a desire to create, invent and design. It features automata by Paul Spooner, Keith Newstead, Carlos Zapata and Patrick Bond. The exhibition has been made possible with the help of Sarah Alexander and Andrew Horowitz.
18. On the walkway *The Peace Project* (7 November 2019 – 9 February 2020) marked the centenary of the 1919 Peace Day celebrations. It was co-curated in partnership with local schools, community groups, and the artist Sheridan Quigley. It includes 12 objects from the collection and was funded by Historic England and the Museums & Schools Programme. *LGBTQ+ = Me* (18 February – 3 May) is a co-curated exhibition by local LGBTQ+ young people, the museum, East Sussex County Council and local cultural organisations. The project was funded by the National Lottery Heritage Fund.
19. Over the summer the walkway will be showing *Post-war Coast* (12 May – 3 September 2020). It brings together a selection of photographs taken on Hastings seafront in late 1945.

Then *Hastings to Honolulu: Photographs from the Brassey Collection* (26 September – 9 January 2021). It will focus on photographs from Lady Brassey's visit to Hawaii. From April 2020 the walkway gallery will be available to local artists and groups to hire for the professional exhibition their work. Interested parties should email museum@hastings.gov.uk for further details.

20. The museum also hosted a community display by the Hastings Borough Bonfire Society to mark their 25-year anniversary. The display coincided with Hastings Week and included a full-size guy alongside photographs, documents and objects. In January we also put on display the Rye Harbour Quilt 2020 in the ground floor walkway. The quilt was hand-crafted to celebrate the 50th anniversary of Rye Harbour Nature Reserve – many of our bird specimens were 'collected' at Rye. There will be a small display to mark VE Day in the ground floor walkway later in the year.
21. There have been 120 events attended by over 4,000 people since September 2019. Early years and family events are continuing to be growth areas. The weekly Starlings Music Group for babies and toddlers is extremely popular as is the new monthly LEGO® Tots and Dads group. The combination of free activities and paid-for workshops during school holidays is building momentum. Sadly, Edward Preston has decided to end his popular lectures. We would like to thank Edward for his years of hard work and wish him well in the future.

Schools and Learning

22. Since the last formal meeting the Museum & Schools Programme has delivered learning activities to 1,800 young people from 30 schools. The total for the year is 4,182 pupils from 61 schools. It is also on track to deliver 90 Arts Awards by March 2020. The programme's targets for 2019-20 is to work with 2,178 students from 26 schools and 40 arts awards.
23. Hastings Museum will host the next the next Museums & Schools Action Learning Set meeting in March. The Learning Set is a network of the 17 national and regional museums in the Museum & Schools Programme. This meeting presents an opportunity for sharing of good practice, celebration of success and collaborative problem solving.
24. The LEGO® Education Innovation Studio continues to grow in popularity. In October the museum's first Continued Professional Development (CPD) event was attended by 14 teachers. This training, and word of mouth, has resulted in 930 students visiting from seven local schools over the last six months. They have worked on projects like *Designing Robots to Clean Plastic from the Ocean* and investigating *Forces and Friction*. The museum also hosted a Manufacturers Breakfast Meeting, run by Locate East Sussex, the official business support and inward investment agency for East Sussex. Local business people networked in the museum's Long Gallery, worked with our LEGO® Education resources and spoke about how STEAM education could help fill the skills gap for local young people.

25. Our partnership with Historic England continues. The *Peace Project* has continued to bring schools and community groups into the museum. The exhibition has been well received. This has included Dudley Infant Academy School whose deputy head's feedback to us was:

"I just wanted to say a big thank you. Our children had the most wonderful visit yesterday, one of our boys said several times, "this has been the best day of my life!" It was such a great opportunity for our children, particularly those that have never visited the museum before"

The museum is working with Historic England to offer CPD to local teachers. This will be training to build teachers confidence in working with local stories. It will also help develop teacher's skills in using primary and secondary sources to teach topics on World War Two.

26. We have continued to support careers education. We have been working with Skills East Sussex's on Open Doors. Pupils across East Sussex, including Hastings, are given the unique chance to visit workplaces. During these visits' employers talk about the jobs on offer. They also tell the pupils about the career paths into them. Due to our previous involvement in these visits, Hastings Museum and Art Gallery has featured in several educational videos which will be shown in schools. These videos have been produced by Skills East Sussex.
27. We are developing a family activity day with Active Hastings. These family days will include a creative activity and games workshops. The families will also get a low cost or free lunch during the day. A pilot day is going to take place during the second week of the Easter Holidays. We hope to make this a regular part of our school holiday offer if the pilot goes well.
28. The museum's collaboration with theatre company Dens and Signals continues this year. We will be working with year 6 students on their transition to secondary school. We are now recruiting schools for the second phase of the *Transformations* project. A video of this work is available on the museum's website: <http://www.hmag.org.uk/aboutus/ourwork/>

Volunteering

29. The number of people volunteering at the museum has greatly increased since the last report. The core volunteers who have kept the Local Studies Room going are now joined by those helping on the Pier Archive and with *Wunderkammer*. There are now 25 regular volunteers. There has been more than 500 volunteer hours since the last report. There is also a steady stream of volunteer applications being received. The museum team are extremely grateful for our volunteers' hard work and dedication. There will be a new round of volunteering in April. This will be to support the *What's in the box?* project. There will also be a 'thank you' event around the same time for all our volunteers.

Building

30. The building has undergone planned maintenance projects. These include upgrades to the emergency lighting and improvements to emergency exit routes. There are now new signs

facing onto Bohemia Road as one had been damaged in high winds. There has also been further investment in grounds. Overgrown foliage has been cut back. More picnic benches have been bought. A bike rack is also being added near the main entrance.

Timetable of Next Steps

2. Please include a list of key actions and the scheduled dates for these:

Action	Key milestone	Due date (provisional)	Responsible
Discussion by Museum Committee	Museum Committee	March 2020	Museum and Cultural Development Manager
Approval by Cabinet	Cabinet	April 2020	Museum and Cultural Development Manager

Wards Affected

All Wards

Policy Implications

Reading Ease Score: 45.1

Have you used relevant project tools? Y

Please identify if this report contains any implications for the following:

Equalities and Community Cohesiveness	No
Crime and Fear of Crime (Section 17)	No
Risk Management	No
Environmental Issues & Climate Change	No
Economic/Financial Implications	No
Human Rights Act	No
Organisational Consequences	No
Local People's Views	No
Anti-Poverty	No
Legal	No

Additional Information

Officer to Contact

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Agenda Item 6



Report To: Museum Committee

Date of Meeting: Monday, 9 March 2020

Report Title: Collections Report

Report By: Damian Etherington, Museum and Cultural Development Manager

Key Decision: N

Classification:

Purpose of Report

To update the committee on collections care, access, acquisitions, loans and objects being considered for rationalisation.

Recommendation(s)

1. To accept this report and recommend approval by Cabinet.

Reasons for Recommendations

Introduction

1. This report outlines the collections related activities that have taken place at the museum since the last formal meeting of the committee.

Collections Care

1. Over the past three months the curators and volunteers have been undertaking collections care and documentation work as part of *Wunderkammer*. The process they are following includes assessing the object's condition, measuring it, entering basic object information to a spreadsheet, photographing and re-packing it. To date, the team have processed over 1000 objects from across the collections. This work has been mostly been carried out on-gallery during the volunteer working days, Tuesday-Thursday.
2. Alongside the on-gallery collections documentation work the volunteers and museum team have been making improvements to the museum stores. This has included reorganising how objects are stored to increase the space we can use and improve the way our collections are kept in these areas. This work has resulted in us now having over 40m² more shelf space than we did previously.
3. However, it means that all available storage space in the museum is effectively in use – there is no further space to expand into and the space we have is now almost at capacity. The museum's offsite store still needs to be closed and the collections brought back to the museum. Due to the continuing budget pressures it is unrealistic to expect the council to invest in new storage buildings. The lack of storage space is the main collections challenge the museum is facing.
4. In addition to this work, the Curators, supported by the Visitor Services Team, have been carrying out an inventory exercise to check and update documentation of all the objects on display in the Upper Durbar Hall, Subarctic and Plains Indians galleries to ensure this information is accurate.
5. The museum is continuing with its Integrated Pest Management system. The cardboard style blunder traps have been replaced with a more modern version. These new traps reduce the capture of non-invasive species of insects. New trap locations have also been identified. The new locations are within display cases close to objects at risk of pest attack. A new cleaning regime has been put in place. It aims to reduce the risk from pests. At risk objects have also been identified and their condition is now been actively monitored.
6. We are continuing to improve our environmental monitoring as well. New locations have been assigned to some of the data loggers for monitoring temperatures and relative humidity. The new locations are intended to reduce the monitoring of the ambient environment and be more focused on the conditions around the collections themselves. This means we can more accurately determine the effects of the environment may be having on the collection.

Collections Access

7. Since September, the curators have received 88 enquires related to the collections. Local history remains the most common collection asked about. The Local Studies Room continues to welcome a small stream of, mostly, regulars on Wednesdays and the first Saturday of the month. Other collection-focused events such as *Collections Conversation* and *Object in Focus* need some more time to become established.
8. Our PhD Brassey researcher, Sarah French, is now half way through her funding period. She has contributed to the cataloguing of the Brassey Collection during the *Wunderkammer* collections care project. She also gave a 'highlights tour' of related material included in the show to museum visitors. Her 3-month fellowship at the Huntington Library, California to research the Brassey photograph albums begins on 24 February 2020. She is currently planning an exhibition *Hastings to Honolulu: Photographs from the Brassey Collection* for the walkway gallery this autumn.
9. In January, the museum hosted a two-day research visit by a PhD researcher from the University of British Columbia. During the research, a wide selection of material collected by artist Clare Sheridan was examined. They were able to identify specific objects which would be of interest to the contemporary community of the Kainai Nation and has offered to facilitate an introduction to community representatives. This will enrich the documentation and description of this collection. It will also allow us to explore opportunities for collaboration with the source community in the future.
10. The Collections and Engagement team supported a local history project run by MSL Hastings. *Our Past, Our Future* was a month-long programme of creative media workshops for older creative people held at the museum during November 2019. The project was a chance for people to get involved in history by creating their own stories. Participants were supported to investigate the museum's collections as part of their research. This project has been followed up by supporting an artist-in-residence for the America Ground area. This MSL project will see an artist work in the area and draw on the museum's collections.

Acquisitions

11. The museum has accessioned the follow objects since the last formal meeting:

HASMG: 2020.1	Bottle/jar from the wreck of the Amsterdam
HASMG: 2020.2	Flint arrowhead or spearhead implement found on the West Hill, Hastings.
HASMG:2020.5	#StopthecoupHastings letter to Amber Rudd MP, signed by opposition parties, 2019.
HASMG: 2019.3.1-5	A group of postcards dating from 1911-1917

Loans

12. Tate Britain resubmitted an amended loan request for HASMG:2006.17 *Hastings; Fishmarket on the Sands, Early Morning* by JMW Turner (1775-1851). This was discussed and declined

at the informal committee meeting December. This decision was communicated to Tate Britain.

13. No loans have been returned in this period.

Rationalisation

14. In line with our Collections Development Policy, contained within the Collections Management Framework, the curatorial team have advised the following objects be removed from the collection:

HASMG:1709.1 Regency Card Tables (D2020.1)

A pair of card tables mahogany and satinwood card tables. They have been in long-term storage for several years. It is unlikely that they will be on public display or be used for engagement, learning or research activities and do not fit with the museum's Collections Management Framework. The museum is legally free to dispose of these objects.

Reason for disposal: To improve access, increase enjoyment of and engagement with the item by the public in another museum or historic site. To create space in the stores in order to assist with the improved care and continued acquisition of collections.

Method of disposal: By gift, and through a notice on the Museum Association's Find an Object web listing service.

HASMG:1975.101 Otter board (D2020.3)

Otter board designed to ensure effective use of trawling net by holding the net open. It is unlikely that this will be on public display or be used for engagement, learning or research activities, does not fit with the museum's Collections Management Framework, and would be more relevant to a collection focussing on maritime and fishing history. The museum is legally free to dispose of these objects.

Reason for disposal: To improve the context for the item. To create space to improve storage of other collections.

Method of disposal: By direct approach to the Fishermen's Museum and Shipwreck Museum.

HASMG:1955.63 Serpentine chest (D2020.45) and bookcase (D2020.46)

A Sheraton design serpentine chest, c.1800, and a Victorian bookcase or cabinet top, enclosed by two panelled doors. Currently in storage these pieces of furniture are unlikely to be on public display. They are not going to be useful for engagement, learning or research activities. The museum is legally free to dispose of these objects.

Reason for disposal: To improve access, increase enjoyment of and engagement with the item by the public in another museum or historic site. To create space to improve storage of other collections.

Method of disposal: By gift, and through a notice on the Museum Association's Find an Object web listing service.

HASMG: 1949.25 Box Mangle (part of) (D2020.47)

Part of a country type of box mangle. It has been in long term storage. It is not in a suitable condition for display and is not useful for engagement, learning or research activities. The museum is legally free to dispose of it.

Reason for disposal: Due to condition. To free up resources to better care for and utilise other parts of the collection.

Method of disposal: By gift, and through a notice on the Museum Association's Find an Object web listing service.

15. The rationalisation of these objects will not reduce the quality or significance of the collection. The process used to make these recommendations meets professional standards including and the Museum Association's Code of Ethics.

Collections Policies

16. There are no updates due on any collections-related policies.

Timetable of Next Steps

2. Please include a list of key actions and the scheduled dates for these:

Action	Key milestone	Due date (provisional)	Responsible
Discussion by Museum Committee	Museum Committee	March 2020	Museum and Cultural Development Manager
Approval by Cabinet	Cabinet	April 2020	Museum and Cultural Development Manager

Wards Affected

All Wards

Policy Implications

Reading Ease Score: 43.5

Have you used relevant project tools? Y

Please identify if this report contains any implications for the following:

Equalities and Community Cohesiveness	No
Crime and Fear of Crime (Section 17)	No
Risk Management	No
Environmental Issues & Climate Change	No
Economic/Financial Implications	No
Human Rights Act	No
Organisational Consequences	No
Local People's Views	No
Anti-Poverty	No
Legal	No

Additional Information

Officer to Contact

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